## **SELF-VERIFICATION OF EXPERIENCE**

If you did not work under the direct supervision of a licensee of this Board (as documented on Form 1-B), or for a firm which you received a 1099 or W-2 from (as documented on Form 1-C), then you must provide sufficient documentation to otherwise verify your experience by self-verifying.

In order to self-verify, you must complete Form 1-C and provide six (6) notarized statements for each qualification that you are seeking.

For example, if you are seeking licensure in H2 and H3-I, you must submit six (6) letters documenting your H2 work and six (6) additional letters documenting your H3 work.

The required statement is on the following page and should be copied and provided to each person that is verifying your experience. It must indicate the type of work performed (installation, service, maintenance or repair), the category (Plumbing or Heating Group 1, 2 or 3), and must include a detailed description of the specific work performed. The person providing the statement must personally appear in front of a Notary Public, who must properly notarize each statement.

In addition to the required statements, you must provide 1099s or W-2s for the years that experience is being claimed. If you were self-employed and did not receive proof of income, you must provide income tax returns for the business for the years that experience is being claimed.

## **STATEMENT**

STATE OF	
County/Parish of	
AFFIDAVIT OF (person providing statement)	
(person providing statement)	
I hain a finat duly avyama atata tha fallowing.	
I,, being first duly sworn, state the following:  (person providing statement)	
I reside at	
I acknowledge the following:	
That on or about, an individual known to me as (approximated date that work was performed)	
, did perform work as described below at	
(name of applicant)	
(address where work was performed)	
The work consisted of the <i>(check all that apply)</i>	
installationservicemaintenancerepair	
(check only one category below)	
P - Plumbing (residential, commercial, institutional buildings)	
H1 - Hot water and/or steam heating system(s) or equipment used for comfort heating	
H2 -Forced air cooling or heating/cooling systems or equipment used for comfort heating/cooling with cooling capacity over 15 tons	
H3 - Forced air heating and/or cooling systems or equipment used for comfort heating/cooling with cooling capacity under 15 tons	
FP - Fuel Gas Piping (LP or natural beyond first stage regulator)	

Include details describing the specific work performair handler/coil assembly):	med (example: replaced outdoor condensing unit and indoor
	_
As the <i>(select one)</i> owner tenant, I true and of my own personal knowledge. I further signature below and I am providing this statement	I acknowledge that the facts set forth in this statement are state that nothing has been offered to me in exchange for my of my own free will.
Signature of person providing statement:	
Telephone Number:	Date:
STATEMENT OF NOTARY PUBLIC	
The individual named above did appear in front of day of, 20 Wi	
Notary Public	
My commission expires	
	(Notary Seal)