

**State Board of Examiners of Plumbing,  
Heating & Fire Sprinkler Contractors**  
1109 Dresser Court, Raleigh, NC 27609  
(919) 875-3612

**2025 Invoice For Renewal Of State License**

License # \_\_\_\_\_ Name \_\_\_\_\_

Address \_\_\_\_\_

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Your license will **expire 12/31/24**. A \$25.00 processing fee must be included if the renewal is not received correctly before January 31, 2025. (G.S. 87-22). The Licensee must sign this form and verify that everything is correct. Make check(s) and/or money order(s) payable to "State Board of Examiners" and mail this form and your payment to: State Board of Examiners, 1109 Dresser Court, Raleigh, NC 27609.

To change the name in which you do business (your Trade Name) you must fill out a Trade Name Change form available on our website at [www.nclicensing.org](http://www.nclicensing.org) ; address change forms are also available on the website. **Any change noted on this form is not official.**

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1. If you hold a a Plumbing, Heating/A/C or Fuel Piping Contractor's license	\$150.00	\$ _____
2. If hold a <b>Residential</b> Fire Sprinkler Installation Contractor license *Additional	\$150.00	\$ _____
3. If you hold a Fire Sprinkler Contractor or Fire Sprinkler Inspection Contractor license* *If you have both it's \$300.	\$150.00	\$ _____
4 If you hold a Fire Sprinkler Maintenance Technician license	\$150.00	\$ _____
5. If you are a FP tech, State and Local Government or Private Educational Institute tech acting as a qualifier	\$150.00	\$ _____
6. If you hold a Plumbing, Heating/A/C or FP tech license not listed under a contractor	\$75.00	\$ _____
7. If you hold your license in Inspector status with a municipality (include copy of card)	\$25.00	\$ _____
8. Late processing fee (Required if paying after January 31, 2025)	\$25.00	\$ _____
Total Fees Enclosed with Renewal		\$ _____

Licensee's  
Signature \_\_\_\_\_ Date \_\_\_\_\_

By signing this form I attest that all information is correct . I also certify that I have read the Public Notice Statement from the Industrial Commission and that I understand it. I have not been investigated for employee misclassification. If I have been investigated, I have attached the results of the investigation to this renewal form.

**To Add or Remove a sublicensee please download the appropriate form from [www.nclicensing.org](http://www.nclicensing.org).**