



State Board of Examiners of Plumbing, Heating & Fire Sprinkler Contractors

1109 Dresser Court Raleigh, North Carolina 27609
919/875-3612 - Fax 919/875-3616 - email: info@nclicensing.org

J. L. Harrison, Jr., Chairman
R.J. Long, A.G. Williams, P.K. Selby, T.G. Proffit, H. Stanford III, H. Jack Summey

PROPOSED CHANGES IN BOARD RULES

Sandi O'Brien, Executive Director

In the last newsletter we covered new rules that were applicable to Limited Fire Sprinkler licensing. This time the rules mentioned are related to all our licenses.

- 21 NCAC 50.0308 This rule gives further clarification to the applicant that fails an exam three times. It reduces the additional hours needed prior to sitting for the exam again from fifty contact hours to 32 hours.
- 21 NCAC 50.0402 Has language that makes it even clearer that you cannot allow your license number to be used by anyone other than yourself and that you hold an executed contract with the property owner. *Letting someone else use your license is considered "license selling" and could result in you losing your license.*
- 21 NCAC 50.0404 This section stated that you had to be at your business either in the field or office at least 1500 hours annually. It now includes the language or all hours during which the activities described herein are carried out. *This means that if work is being done under your license qualification you have to be at work.*
- 21 NCAC 50.0405 You can only qualify your primary business location. You can only be listed on one license at a time. In other words you can't list your plumbing for one business and HVAC for another. The only exception is the new Fire Sprinkler maintenance license and that a new qualification may be

listed separately in the name of the employer. It can only be used onsite for the business listed.

- 21 NCAC 50.0406 You have had to put your license number on contracts for some time. Now you also have to have it on proposals and bids. To assume the work on a job when someone else pulled the permit you must provide written notice along with the approval of the property owner and local inspection department.
- 21 NCAC 50.0408 You cannot use a name for a business that is substantially similar to a name that is already in use. You can't steal some one's name trying to use their business reputation to get business.
- 21 NCAC 50.0409 If you have not kept your license current, in addition to having to pay fees for past years you will also have to have evidence of continuing education for each prior year. *Remember—we do not have an inactive status so during the time your license is expired you are risking losing your license if you fail to reinstate in time. You cannot use your license while it is expired and you are treated just like any other unlicensed person.*
- 21 NCAC 50.0413 Defines proposal or bid, which refers to a firm offer or commitment to perform work and which becomes a contract upon acceptance but does not include a non-binding estimate.

Rules continued on page 2

Inside this issue:

Proposed Changes In Board Rules	1-2
New Flash	2
Board Holiday Closing Schedule	2
John A. Ward, Jr.	3

2003
6
Four of
NC Code
CE Hours

TAKE NOTE:

- You must have 4 of your 6 CE hours in Board approved classes dealing with NC Code by 12/31/2003.
- Check your CE hours online by clicking "CE hours" at www.nclicensing.org

Remember, You Can Not Renew Your License Without Completing Your Required Continuing Education Hours.

Rules continued from page 1

- 21 NCAC 50.0502 In a joint venture both the bid or proposal must have the name and license number of all the participants and bids must have the same information on the outside of the envelope.
- 21 NCAC 50.0505 Both the new maintenance and inspection licensees must be present when any work is carried out.
- 21 NCAC 50.0513 Limited Fire Sprinkler Technician License (see last issue)
- 21 NCAC 50.0514 Limited Fire Sprinkler Inspector Contractor license (see last issue)
- 21 NCAC 50.0515 Limited Fire Sprinkler Maintenance License (see last issue)
- 21 NCAC 50.1006 Clarifies how the new Resolutions Conferences will be held. Gives licensee 30 days to decide if they want to go before the full Board instead of accepting the agreement. The Board has the authority to accept or deny any agreement between the licensee and the Resolution Committee.
- 21 NCAC 50.1014 Sets up pre-hearing conferences with the licensee or their counsel and the Board's attorney 15 days before formal hearings. Subpoenas can now be sent by mail, facsimile or e-mail.
- 21 NCAC 50.1101 Examination Fees - Raises the fee to take the exam to a total of \$125.00 with the application being \$25.00 and the exam \$100.00. If you take the exam after Nov. 1st each year you can choose to obtain your license for the following year.
- 21 NCAC 50.1102 License Fees—The annual license fee for all the licenses becomes \$125.00. The application fee for a license that is not obtained by an exam conducted by the Board is \$25.00. A sub-license is \$25.00.
- 21 NCAC 50.1104—We now have a Business and Projects Management Book that cost \$40.00. This book is great to run your business and the business exam questions are from this book.



NEWS FLASH

RENEWAL NOTICES WILL BE MAILED MID TO LATE NOVEMBER

Help your Board staff in the renewal process by following a few tips.

- Be sure you have updated the Board with your current mailing address.
- Do not wait until the last minute to renew, as this will delay the processing of your renewal.
- Please do not call the office to ask that your renewal be expedited; renewal applications will be processed in the order that they are received.
- Please do not call the office to ask if your renewal and fee has been received. Staff cannot stop the license renewal process and search for an application to see if it was received. This greatly slows down the process.
- Read all instructions and fill out your renewal form completely. This will ensure faster completion by our staff.
- Continuing Education (CE) hours must be completed to renew license for 2004. The **only exceptions** are licensees who received their license in 2003 (including Fire Sprinkler Maintenance licensees), NICET, and Inspector licensees.
- Master license holders need to verify that their sub-licensees have completed CE requirements in order to renew license.
- Unlimited fire sprinkler contractors are to send a copy of their NICET certificate with renewal form.
- Inspectors are to send a copy of their current inspector card(s) with renewal form.

BOARD HOLIDAY CLOSING SCHEDULE

November 27th & 28th, 2003
December 24th, 25th, & 26th