

State Board of Examiners of Plumbing, Heating and Fire Sprinkler Contractors

September 2021

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**State Board of Examiners
of Plumbing, Heating, and
Fire Sprinkler Contractors**

**1109 Dresser Court
Raleigh, NC 27609**

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www.nclicensing.org
www.ncplumbing.org
www.ncheating.org
www.ncfiresprinkler.org

Annual License Renewal Time Has Arrived

2022 is only three months away, and all licensees need to renew their license for the upcoming year prior to expiration on December 31st. Failure to renew a license can result in denial of permits and disciplinary action by the Board if work is done on an expired license.

Beginning October 1, 2021, individuals who hold a currently active license for 2021 will be able to renew online for 2022. In early October, all licensees will receive a renewal invoice in the mail, and licensees who have valid email addresses on file with the Board will also receive an email notification as well. There are three ways to renew.

The preferred method is through the online portal using a MasterCard or Visa. You will need a valid e-mail address to renew online. If you use this method, you should print your license following payment, as a printed copy will not be mailed from the Board's office if the license is renewed online.

The second option is to email or fax the signed renewal form to the Board office, and a link will be sent for online payment. The third option is to mail the signed renewal form to the Board's office with a check or money order. Please note that the renewal will not be processed until payment is received, regardless of the method used.

Licensees who expired in 2018, 2019 or 2020 may renew by submitting a completed paper renewal form and payment (check or money order) to the Board office. You may also email the signed renewal form to dsoltys@nclicensing.org and request a link to pay your fees online. Keep in mind that all forms are processed in the order received and must still be completed PRIOR to 12/31/2021 in order for the license to be renewed successfully. This is not an automated process.

▲ Please note that if the license expired in 2018, it may be renewed until December 31, 2021. After that, the license will be retired, and the individual will be required to take and pass all applicable examinations in order to reinstate the license.

Is Your License Listed Correctly?

The Board issues licenses to qualified individuals, and the licensed individual is then required to list the license with the Board in the name in which they are doing business. The individual may be doing business in their given name, but over 99% of the Board's licensees engage in business on behalf of a firm, whether they are a sole proprietor, partner or full-time employee of a corporation or LLC.

Your license needs to be listed with the Board exactly as you are doing business...in other words, the name that you use on legal documents, advertising, quotes, bids, contracts, permit applications, invoices and other paperwork must be exactly as it is listed with the Board.

You may check the current listing of your license by entering your license number in the License Search tool on the Board's website. If you need to change the way the license is listed, a Trade Name Change form (available on the Forms page of the website) should be submitted to the Board's office. If you have any questions, please send a detailed message to information@nclicensing.org.

Coming soon....online examination applications!

North Carolina State Agencies

NC Department of Insurance	919-647-0000 800-634-7854	NC Department of Labor	919-807-2796
<ul style="list-style-type: none"> • Mark Burns (Plumbing Interpretations) • David Rittlinger (Mechanical & Gas Interpretations) • Dan Dittman (Energy Interpretations) • Charlie Johnson (Fire Code Interpretations) • Lori Miller (Building Code Bookstore) 	919-647-0006	NC Department of Revenue	919-252-3052
	919-647-0008	NC Electrical Licensing Board	919-733-9042
	919-647-0012	NC General Contractor Licensing Board	919-571-4183
	919-647-0094	NC Irrigation Contractors Licensing Board	919-872-2229
	919-647-0029	NC Refrigeration Licensing Board	919-779-4711
		NC Secretary of State	919-807-2225
		NC Well Commission	919-707-5882

State Board of Examiners of Plumbing, Heating & Fire Sprinkler

Office Staff Directory

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(Faxes are forwarded to field staff)

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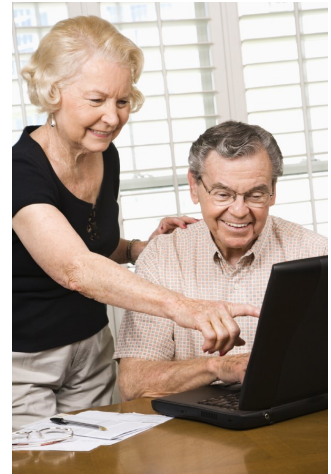
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Kevin Thibodeaux 984-884-5795
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To view a regional map and listing of counties, please visit our website at www.nclicensing.org and click on the "Administrative Officers" button, or simply [click here](#).

Website Information: www.nclicensing.org (Forms)

Online license renewal is available for licensees who wish to use it and pay the renewal fee with a MasterCard or Visa. The online renewal link can be found on the home page of our website. If you do not have your username and password, or have any other questions regarding online renewal, please contact DeJaya "DJ" Soltys at 984-884-5789.



Compliant Form

- Complaint against licensed or unlicensed contractors

Forms Requiring Payment (check, money order or online)

1. Trade Name Change (licensee or firm name)
2. Add Sub-licensee
3. License Activation (for examinees who have passed examination)

Forms Requiring No Payment

1. Address Change: Licensee (may be changed online)
2. Address Change: Sub-licensee (may be changed online)
3. Delete Sub-licensee

Renewal Forms (if expired in 2018, 2019 or 2020)

1. 2021 without Sublicensees
2. 2021 with Sublicensees
3. 2021 and Previous Years with or without Sublicensees

New Applicant Forms

1. Plumbing, Heating, and Fuel Piping Contractor Examination Application
2. Fire Sprinkler Installation & Inspection Contractor Examination Application
3. Residential Fire Sprinkler Installation Contractor
4. Plumbing, Heating & Fuel Piping Technician
5. Fire Sprinkler Inspection Technician Examination Application (with or without NICET)
6. Fire Sprinkler Maintenance Technician
7. Book Reference List for All Applicants
8. Request for Exam Review (for examinees who have failed a recent exam)
9. Re-examination Application (for examinees who wish to retake an exam)
10. Customer Affidavit

Technical Examination Waiver Forms (State Specific)

1. South Carolina Exam Waiver (currently licensed SC residential plumbing / HVAC contractors ONLY)

Military & Military Spouse Applicant Forms

1. Active Duty or Veteran: Plumbing, Heating, Fuel Piping and Fire Sprinkler Installation Contractor
2. Military Spouse: Plumbing, Heating, Fuel Piping and Fire Sprinkler Installation Contractor

Online Ordering

1. Books - Board's Laws & Rules and Business & Project Management for Contractors
2. Request for Copy (Reprint) of License
3. Request for Register of Licensees
4. Request for Verification of License
5. Request for Listing of Current Applicants

Disciplinary Actions

The Board is required by law to investigate every complaint received. If the findings of the investigation indicate that a violation of the laws and rules enforced by the Board have occurred by a licensed or unlicensed individual and/or firm, a number of disciplinary actions are available to the Board. Recent actions are reflected in the four reports that follow:

- Letter of Caution Report
- Consent Agreement Report
- Field Resolution and Resolution Review Committee Report
- Attorney's Report

Letter of Caution Report

Upon completion of investigations, a Letter of Caution can be issued to a licensee where it is determined through an investigation that a violation has occurred by one of our licensees. The Letter of Caution is issued to address and affirm issues they should improve upon or be more mindful of for future jobs:

Name	City/Town	Date	Name	City/Town	Date
DiMone, Sean A.	Wilmington, NC	06/22/2021	Gregory, Daniel J.	Hickory, NC	05/17/2021
Dulin, Carole D.	Matthews, NC	06/23/2021	Mansfield, Jimmy R.	Wilmington, NC	06/25/2021
Farrow II, Charles W.	Smithfield, NC	06/28/2021	Roberts, Donald G.	Shelby, NC	06/29/2021
Flores-Aguilar, Heraclio	Four Oaks, NC	06/28/2021			

Consent Agreement Report

A Consent Agreement is an affidavit taken from unlicensed individuals performing plumbing, heating and fire sprinkler work without a license. These individuals sign a Consent Agreement stating that they will not perform any work requiring a license until they are properly licensed to do so. If you see these individuals performing contracting activities in the field, please report them to this office.

Name	City/Town	Date	Name	City/Town	Date
Boliver, Charles W.	Salisbury, NC	08/18/2021	Phagan, Kris M.	Morrisville, NC	07/29/2021
Clodfelter, Russell	Winston Salem, NC	07/13/2021	Ritchie, Jonathan R.	Charlotte, NC	07/12/2021
Honeycutt, Brian D.	Asheville, NC	07/23/2021	Roberts, James G.	Murphy, NC	08/6/2021
Kokowski, Scott	Fayetteville, NC	07/28/2021	Storms, Jared D.	Whitakers, NC	05/11/2021
Lutrell, Tony	Winston Salem, NC	07/13/2021	Thomas, Oswald T.	Charlotte, NC	08/12/2021
Murphy, Charles E.	Hendersonville, NC	07/14/2021	Wilson, Brian J.	Salisbury, NC	08/18/2021
Norris, Cody G.	Four Oaks, NC				

Resolution Agreements

A Field Resolution Agreement is a voluntary agreement by which a licensee enters into some type of sanctions against their license instead of appearing before the Resolution Review Committee or the Full Board at a formal hearing. All of the Agreements are reviewed by a member of the Resolution Review Committee and then presented to a Board hearing panel for approval prior to the agreement being adopted as a final agency decision. If a complaint has not been resolved in the field through a Field Resolution Agreement, then the case can be referred to the Resolution Review Committee. During the Resolution Review Committee meeting, a licensee can enter into a Review Committee Resolution Agreement in place of appearing before the Board at a formal hearing; the agreement is then presented to a Board hearing panel for approval prior to the agreement being adopted as a final agency decision. Cases that cannot be resolved through the use of Field Resolution Agreements or Review Committee Resolution Agreements are forwarded to formal hearings before the Board. Listed below are the different agreements entered into by the field staff and the Resolution Review Committee that have been approved by the Board. The information below does not contain all of the facts or details of each case. Specific details of any of the following cases can be obtained by e-mail (information@nclicensing.org) or upon written request to the Board's office.

Brock, Joseph
The Plumber LLC
Mount Airy, NC
License# 33125 P-II
 Allegations licensee failed to contract with either a licensed general contractor or the property owner, per GS 87-21 and section .0402 of the Board laws and rules, violated the State Plumbing Code, and obtained

money and abandoned job. Joseph Brock signed a Proposed Resolution Agreement 04/27/2021. The Review Committee found that the allegations were supported by the evidence and recommended that the license of Joseph Brock, number 33125 P-II, and that of the firm shall be placed on unsupervised probation for a period of eighteen (18) months.

Among other requirements during the probation, by 06/26/2021, the contractor shall obtain a permit from the local code enforcement official, return to this structure and correct any and all issues and code violations that still exist. The contractor shall uncover all work, to include tile, to allow for a proper inspection of the plumbing installation. The contractor shall contact the homeowners

er in advance, arrange a time to perform this work and shall receive a final inspection by 07/03/2021. This work shall be performed at the expense of the contractor. The licensee shall enroll in, attend and complete the Special Board Laws & Rules course.

Cappelli, Vincent
C & H Heating & Air LLC
Boone, NC

License# 33466 H-3-II
Allegations licensee failed to request final inspections within 10 days of substantial completion of the work in violation of GS 87-21 Section .0402. Vincent Cappelli signed a Proposed Resolution Agreement 06/11/2021. The Review Committee found that the allegations were supported by the evidence and recommended that the license of Vincent Cappelli, number 33466, H-3-II, and that of the firm shall be placed on unsupervised probation for a period of eighteen months. Among other requirements during the probation, licensee will contact a properly licensed mechanical contractor to assume and re-permit all mechanical installations that have been performed outside the limitations of his license; the permitting and request for inspections will be performed by July 15th, 2021 and submit evidence of final inspection to the Board by July 22nd, 2021, by June 18th, 2021, licensee will pay all unpaid permit fees to the Town of Boone, and licensee shall enroll in, attend, and complete the Special Board Laws & Rules course.

Carson, Phillip B. Sr.
Bryson City, NC
License# 10636 P-I

Allegations licensee failed to withhold taxes and paid an unlicensed individual in cash in violation of the Board rule 21 NCAC 50.0512., violated the State Plumbing Code, violated the State Mechanical Code, and engaged in work that requires a North Carolina State mechanical license without proper license qualifications. Phillip Carson signed a Proposed Resolution Agreement 05/19/2021. The Review Committee found that the allegations were supported by the evidence and recommended that the license of Phillip B. Carson, Sr., number 10636 P-I, and that of the firm shall be placed on a supervised probation for a period of twelve months. Among other requirements during the probation, the licensee shall submit to the Board's office within the next thirty (30) days copies of all employee W-4's and by the end of the probation submit a copy of all employee W-2's and shall enroll in, attend, and complete the Special Board Laws & Rules course.

Jones, Robert Ross
Price Right Plumbing
Raleigh, NC

License# 20108 P-I
Allegations licensee failed to obtain a permit prior to commencing work. Robert Jones signed a Proposed Resolution Agreement 06/03/2021. The Review Committee found that the allegations were supported by the evidence and recommended that the license of Robert Jones, number 20108 P-I, and that of the firm shall be placed on unsupervised probation for a period of twelve (12) months. Among other requirements during the suspension, the licensee shall enroll in, attend, and complete the Special Board Laws & Rules course.

Nicchio, Louis
Nicchio & Sons, Plumbing, L.L.C.
Clemmons, NC

License# 34204 P-I
Allegations licensee failed to obtain a permit prior to commencing work. Louis Nicchio signed a Proposed Resolution Agreement 07/12/2021. The Review Committee found that the allegations were supported by the evidence and recommended that the license of Louis Nicchio, number 34204 P-I, and that of the firm shall be placed on unsupervised probation for a period of twelve (12) months. Among other requirements during the suspension, with-in fifteen (15) days of approval of this agreement refund the homeowner \$613.81 so he can hire another plumber to review the work, the licensee shall enroll in, attend, and complete the Special Board Laws & Rules course and the series of Special Plumbing Code and Design courses.

Radford, William J.
Radford HVAC
Clayton, NC

License# 22024 H-3-I
Allegations licensee failed to perform a load calculation, failed to obtain permit(s) prior to commencing work and failed to request inspections within 10 days of substantial completion of work. William Radford signed a Proposed Resolution Agreement 06/03/2021. The Review Committee found that the allegations were supported by the evidence and recommended that the license of William Radford, number 22024 H-3-I, and that of the firm shall be placed on a supervised probation for a period of twelve (12) months. Among other requirements during the suspension, the licensee shall enroll in, attend, and complete the Special Board Laws & Rules course.

Rapasky, John W. II
JK Plumbing, LLC
Rutherfordton, NC

License# 34014, P-II
Allegations licensee engaged in business under a different name or style of business than appears on his license, failed to obtain permit (s) prior to commencing work, failed to request inspections within 10 days of substantial completion of work, and violated the State Plumbing Code. John Rapasky signed a Proposed Resolution Agreement 06/02/2021. The Review Committee found that the allegations were supported by the evidence and recommended that the license of John Rapasky, number 34014 P-II, and that of the firm shall be placed on an unsupervised probation for a period of eighteen months. Among other requirements during the probation, by 06/09/2021, assure that his license has been listed with the Board in the name that he currently operates his business, by 06/23/2021, the contractor shall obtain a permit from the local code enforcement official, return to the structure located at 1431 Mountain Creek Road and correct any and all code violations that still exist. The contractor shall contact the building owner in advance, arrange a time to perform this work and shall receive a final inspection by June 30th. The licensee shall enroll in, attend and complete the Special Board Laws & Rules course.

Skorcz, Adam
Newport, NC
License# 15554 PH-3-I

Allegations the licensee failed to obtain permit(s) prior to commencing work, failed to provide supervision, failed to carry out adequate ductwork installation and system design, failed to perform load calculation, violated the minimum standard of the North Carolina State Mechanical Code, operated two offices with the use of only one license (performed work as Newport Home Maintenance performing plumbing work on the side while licensing Southeast Heating & Cooling, LLC while they were performing HVAC installations and replacements, failed to sign contracts, and allowed his license number to appear on a permit on a job where the licensee did not hold the contract with the homeowner or licensed general contractor and did not perform supervision on the job. Adam Skorcz signed a Proposed Resolution Agreement 06/18/2021. The Review Committee found that the allegations were supported by the evidence and recommended that the license of Adam Skorcz, number 15554 PH-3-I, and the license of the firm, be surrendered to the Board.

Waters, Matthew C.
HVAC Maintenance, LLC
Rutherfordton, NC
License# 32757 H-3-I

Allegations licensee engaged in business under a different name or style of business than appears on his license, failed to perform a block load calculation prior to selling the mechanical system, which is a violation of GS 87-21 and the Board laws and rules section .0505., and failed to withhold taxes and paid an unlicensed individual in cash in violation of the Board rule 21 NCAC 50.0512,

and failed to properly seal under pinning. Matthew Waters signed a Proposed Resolution Agreement 06/10/2021. The Review Committee found that the allegations were supported by the evidence and recommended that the license of Matthew Waters, number 32757 H-3-I, and that of the firm shall be placed on unsupervised probation for a period of eighteen months. Among other requirements during the probation, by 06/17/2021, licensee shall assure that his license has been listed with the Board in the name that he currently operates his business,

shall accept no more than 25% payment on a contract prior to commencing any work and shall not accept any further payments until a final inspection has been approved by the Local Code Enforcement Official, shall submit to the Board's office by 06/17/2021 copies of all employees W-4's and by the end of the probation submit a copy of all employees W-2's, and licensee shall enroll in, attend and complete the Special Board Laws & Rules course.

Attorney's Report

The Attorney's Report contains information pertaining to cases that have been adjudicated in a formal proceeding of the Board or in the courts of North Carolina. Disciplinary actions against licensed contractors are typically imposed during a Formal Hearing of the Board. Court action is necessary when unlicensed individuals are in violation of the Board's Laws and Rules or in circumstances where licensees are found to be in violation of any order(s) issued by the Board.

Allison, Thomas
Newland, NC

Allegations of plumbing contracting without a valid license. Judgment of Permanent Injunction filed 6/9/21 enjoining the Defendant from engaging in business as a plumbing or heating contractor until properly licensed to do so.

Bailey, Shanna
Sanford, NC

Allegations of plumbing contracting without a valid license. Judgment of Permanent Injunction filed 6/9/21 enjoining the Defendant from engaging in business as a plumbing or heating contractor until properly licensed to do so.

Barrett, Derick
Charlotte, NC

Allegations of plumbing contracting without a valid license. Order Granting Permanent Injunction by Summary Judgment filed 6/9/21 enjoining the Defendant from engaging in business as a plumbing or heating contractor until properly licensed to do so.

Burkhardt, Jason
Carolina Beach, NC

Allegations of heating contracting without a valid license. Judgment of Permanent Injunction filed 6/11/21 enjoining the Defendant from engaging in business as a plumbing or heating contractor until properly licensed to do so.

Doutt, Ryan / Sears

Allegations of code violation and failure to obtain permits and inspections for furnace installation. Consent Order approved on 3/9/21 placing the license of Respondent

Doutt on probation for a period of 18 months and requiring completion of the Special Board Laws and Rules class. Sears in bankruptcy.

Hale, James K.
Roanoke Rapids, NC

Consent Order approved by the Board on 2/15/21 pursuant to which a Letter of Caution was entered on the license of the Respondent regarding supervision and further ordering the Respondent to complete a Special Laws & Rules Course.

Hernandez, Manuel A. L.
Mooreville, NC

Allegations of plumbing contracting without a valid license. Judgment of Permanent Injunction filed 6/22/21 enjoining the Defendant from engaging in business as a plumbing or heating contractor until properly licensed to do so

Hernandez, Pablo
Concord, NC

Allegations of heating contracting without a valid license. Judgment of Permanent Injunction filed 6/22/21 enjoining the Defendant from engaging in business as a plumbing or heating contractor until properly licensed to do so.

Holschuh III, Thomas E.
Wilmington, NC

Allegations of plumbing contracting without a valid license. Judgment of Permanent Injunction filed 6/9/21 enjoining the Defendant from engaging in business as a plumbing or heating contractor until properly licensed to do so.

Jones, Steve
Raleigh, NC

Heating contracting without a license. Order Granting Permanent Injunction by Summary Judgment filed 6/9/21.

Lail, Ben Kelly
Newton, NC

Allegations of Code and Design issues. Formal hearing held June 2021. Consent Order entered. License on six month supervised probation with Mechanical Code classes, and Board Rules Class.

Lingerfelt, Shane
Fort Mill, SC

Allegations of plumbing and heating contracting without a valid license. Order Granting Permanent Injunction by Summary Judgment filed 6/9/21 enjoining the Defendant from engaging in business as a plumbing or heating contractor until properly licensed to do so.

Perez, Ruben H.
Raleigh, NC

Allegations of heating contracting without a valid license. Judgment of Permanent Injunction filed 6/11/21 enjoining the Defendant from engaging in business as a plumbing or heating contractor until properly licensed to do so.

Pysz, Brian B.
Mooreville, NC

Allegations of heating contracting without a valid license. Judgment of Permanent Injunction filed 6/9/21 enjoining the Defendant from engaging in business as a plumbing or heating contractor until properly licensed to do so.

**Reed, Mitchell D.
Rock Hill, SC**

Formal Hearing March 2021. Consent Order entered on 3/9/21 placing the license of the Respondent on probation for 18 months and including a requirement that Respondent complete Special Mechanical Code Courses and a Laws & Rules class.

**Vetter, Jack
Sanford, NC**

Allegations of plumbing contracting without a valid license. Judgment of Permanent Injunction filed 6/9/21 enjoining the Defendant from engaging in business as a plumbing or heating contractor until properly licensed to do so.

**Walker, Don W. & Elite Water
Jacksonville, NC**

Consent Order entered on 2/15/21 whereby the Board accepted the surrender of the license of the Respondent firm and the eighteen month suspension of the license of Don Walker.

**Whitmarsh, Glenn E.
& Blue Frog Plumbing &
Drain of Charlotte
Charlotte, NC**

Obtained Consent Order on 3/9/21 whereby the Board accepted the surrender of the license of the Respondent firm.

**Wooten, Donald
Leicester, NC**

Allegations of plumbing contracting without a license. Order Granting Permanent Injunction by Summary Judgment filed 4/16/21 enjoining the Defendant from engaging in business as a plumbing or heating contractor until properly licensed to do so.