



State Board of Examiners of Plumbing, Heating and Fire Sprinkler Contractors

November 2015

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State Board of Examiners
of Plumbing, Heating, and
Fire Sprinkler Contractors

1109 Dresser Court
Raleigh, NC 27609

Phone: 919-875-3612

Important Renewal Reminders

If you haven't yet renewed your license, time is running out!

All licenses issued by the Board expire on December 31st of every year and must be renewed annually in order to engage in activities requiring licensure.

Renewal notices were mailed to all licensees during the first week of October, and contained your user name and password which allows you to use the online renewal service and a credit card. The online renewal option is available to licensees whose license will expire in 2015, and have no changes to make to the trade name or sub-licensees.

If your license expired in 2012, 2013, or 2014, if you need to make changes to the trade name or sub-licensee listing, or if you would simply prefer not to renew online, the form that you received may be completed and submitted to our office with check or money order as in years past.

THERE IS NO GRACE PERIOD AFTER DECEMBER 31ST!

If the license is not renewed by December 31st all bidding, contracting, and work on jobs requiring a license must cease until the license has been restored to active status. Local inspection departments have the right to deny permit applications if a license is expired.

Every year our office staff and field representatives receive calls throughout the months of January, February and even into March from contractors in a panic because they cannot obtain permits for a job that they need to start immediately.

We cannot renew licenses over the telephone, and we cannot renew licenses while you wait if you visit our office. If submitting your renewal form and payment to our office, please understand that it may take 2-3 days to process the renewal and reactivate the license.

The local inspection department is under no obligation to issue a permit until the renewal has been processed by our staff and the license is showing as active for 2016 on the Board's web-site.

Licenses renewed after January 31st will also be subject to a \$25.00 late renewal processing fee. This is simply an opportunity to renew during January without paying a late fee, and is not a grace period during which licensed activities can be continued without renewal.

If you have any questions concerning renewal, please contact our Licensing Coordinator, Dejaya Soltys, at 919-875-3612, ext. 203. If you prefer, you may send her an e-mail at dsoltys@nclicensing.org.

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Board Holds Second Meet & Greet Event

On the evening of October 8, 2015, the Board held it's second Meet and Greet event. While in Hendersonville, NC on other business, the Board hosted an evening of light refreshments and conversation. Postcard invitations were mailed to approximately 1,000 licensees in Henderson and surrounding counties. A public notice was also printed in the local newspaper.

The event provided invitees an opportunity to meet informally with the members of the Board and the Board's staff to discuss the Board's role in issues affecting licensees and consumers.

Plans are currently being made to hold several Meet & Greet events during 2016 in various locations throughout the state.



Kevin Thibodeaux Assumes Administrative Officer Duties

Kevin Thibodeaux was hired by the Board on September 8, 2015. Following a brief but intensive training period, he will assume full Administrative Officer duties for the Coastal Region of the state.

Mr. Thibodeaux will be responsible for conducting investigations and other related duties in a 28 county area consisting of approximately 18,707 square miles with approximately 2,270 active licensees.

Kevin's previous career experiences include work in a number of states over a period of 21 years in loss prevention for major national retailers. During that time, he gained extensive investigation experience.

Kevin, married and the father of eight children, has relocated from the Asheville area to the coast of North Carolina. We look forward to the contributions that he will make to the efforts of the Board with his enthusiasm, energy, work ethic and experience.

Administrative Officer Opening North Carolina - South Central Region

The State Board of Examiners of Plumbing, Heating and Fire Sprinkler Contractors is currently seeking to fill the position of Administrative Officer / Field Investigator. The employee will be assigned to the following counties, and must maintain permanent residence in one of these: Anson, Cabarrus, Gaston, Hoke, Lincoln, Mecklenburg, Montgomery, Moore, Richmond, Robeson, Rowan, Scotland, Stanly, and Union.

The primary duties of the position include conducting investigations of alleged violations of the licensing laws and rules governing plumbing, heating and fire sprinkler contractors, as well as representing the Board at various trade functions and public events.

Requirements include a high school diploma, a valid driver's license with acceptable driving record, and the ability to read, write and speak English fluently. Applicant must pass a criminal background records check and drug testing. Applicant must be a North Carolina Notary Public, or be able to obtain Notary Public within 30 days of employment.

Desired qualifications include, but are not limited to the following:

- technical school, trade experience, or inspection experience in plumbing, heating, and/or fire sprinklers
- experience in investigations, report writing and witness testimony
- highly motivated self-starter capable of working effectively and efficiently with minimum supervision
- excellent organizational skills with ability to manage multiple cases, scheduling and time management
- ability to effectively use laptop computers, scanner/printers, smart phones and other electronic devices
- ability to effectively communicate verbally through face-to-face and telephone interaction
- ability to effectively communicate in writing through e-mails, reports and other documents and media
- ability to effectively use Microsoft Exchange e-mail, Word, Excel and other software applications
- ability to work early mornings, late evenings and weekends when required
- ability to travel overnight on a regular basis regionally and statewide or out of state on occasion
- ability to stand, walk, crawl, and climb in order to access crawl spaces, attics, rooftops and other areas as necessary

Travel reimbursement, computer, cell phone, vehicle and other required items are provided for business use. Salary commensurate with qualifications and experience. Benefit package includes sick and vacation leave, health, dental, vision AD&D and disability insurance, as well as Board sponsored 401(k) retirement plan. This is not a State of North Carolina employee position, and employees do not participate in the North Carolina State Retirement System or the North Carolina State Health Plan. Applications received via e-mail no later than November 15, 2015 will be accepted. Please e-mail your resume to information@nclicensing.org.

PLEASE DO NOT CONTACT THE OFFICE, BOARD MEMBERS OR STAFF BY PHONE!!!

In Appreciation: Administrative Officer John Todaro



John Todaro resigned from the Board effective October 31, 2015. Beginning employment with the Board on September 18, 2000, he served for over fifteen years as the Administrative Officer assigned to the South Central Region of the State.

During his tenure with the Board, Mr. Todaro investigated thousands of complaints in a 15 county area covering approximately 7300 square miles with approximately 2600 licensees. His professionalism and dedication to the Board over the past decade and a half were exemplary, and are greatly appreciated by the Board.

The Board members and staff wish to take this opportunity to publicly thank John for his service to the Board. Our warmest wishes for a successful future go out to John, his wife Bonnie, and their children Kayla and Jonathan.

2015 Annual Plumbing Apprentice Contest

The Annual Plumbing Apprentice Contest was held on Friday, October 23rd, at the North Carolina State Fairgrounds. This was the 29th year for the competition, which is sponsored by the North Carolina Department of Commerce and held in conjunction with the North Carolina State Fair. David Smith, Chief Deputy Commissioner of the NC Department of Agriculture and Pam Howze, Director of Work Based Learning were on hand to present the cash premiums and donated prizes to the contestants.



After completing a written examination, contestants are provided with a 'project box' containing a lavatory, various pipe and fittings, and an instruction booklet.



Experienced judges review the projects for code compliance, proper use of available materials, and quality of workmanship.



First Place: Noah Monroe, TFS



Second Place: Gary Cross Jr., KSI



Third Place: Rich Hutchings II, Lothridge GEO



Fourth Place: Cohan Dominick, Lothridge GEO

2015 N.C. Plumbing Apprentice Contest

The Pre-Apprentice competition is for individuals who are currently enrolled in a technical skills program.



First Place: David Sander, Wake Tech



Second Place: Nathaniel Scheibner, Wake Tech



Third Place: Chad Braswell, Wake Tech



Fourth Place: Amonti Deloatch, Wake Tech



Fifth Place: Anthony Esposito, Wake Tech



Sixth Place: Raymond Strong, Wake Tech

North Carolina State Agencies

NC Department of Insurance 919-661-5880

- William "Bill" Moeller Ext. 238
(Plumbing & Gas Interpretations)
- Dan Dittman Ext. 237
(Mechanical & Energy Interpretations)
- Richard Strickland (Fire) Ext. 255
(Fire Code Interpretations)
- Jessica Yelverton Ext. 240
(Building Code Bookstore)

NC Department of Labor	919-807-2796
NC Department of Revenue	919-252-3052
NC Electrical Licensing Board	919-733-9042
NC General Contractor Licensing Board	919-571-4183
NC Irrigation Contractors Licensing Board	919-872-2229
NC Refrigeration Licensing Board	919-779-4711
NC Secretary of State	919-807-2225
NC Well Commission	919-707-5882

State Board of Examiners of Plumbing, Heating & Fire Sprinkler Contractors

Office Staff Directory

Office Phone: 919-875-3612
Office Fax: 919-875-3616
E-mail: information@nclicensing.org

Dale Dawson

Executive Director
Extension 224 or ddawson@nclicensing.org

Eric Hall

Business & Technology Manager
Extension 216 or ehall@nclicensing.org

Dejaya (DJ) Soltys

Executive Assistant / Licensing Coordinator
Extension 203 or dsoltys@nclicensing.org

Sharon Pittman

Legal Coordinator
Extension 205 or spittman@nclicensing.org

Karen Jolliffe

Exam Coordinator
Extension 230 or kjolliffe@nclicensing.org

Kerry Waldroup

Complaint Coordinator
Extension 211 or complaint@nclicensing.org

Administrative Officer (Field Staff) Directory

Fax for all Administrative Officers: 919-875-3616

Vacant

South Central Region
704-975-5305

Kevin Thibodeaux

Coastal Region
910-409-7127 or kthibodeaux@nclicensing.org

Tom Johnston

North Central Region
336-906-9141 or tjohnston@nclicensing.org

Derek Farmer

Eastern Region
919-602-9095 or dfarmer@nclicensing.org

David Boulay

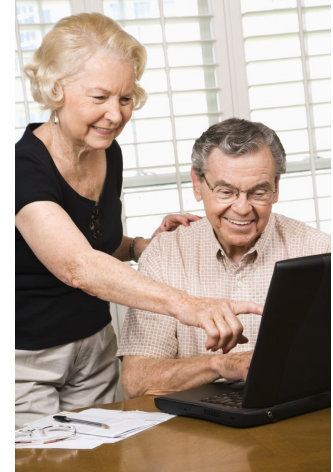
Western Region
828-234-2719 or dboulay@nclicensing.org

To view a regional map and listing of counties, please visit our website at www.nclicensing.org and click on the "Administrative Officers" button.

Website Information: www.nclicensing.org (Download Forms)

Online license renewal is now available for licensees who wish to do so and can pay the renewal fee with a MasterCard or Visa. The online renewal link can be found on the home page of our website. You will also find a link to a step-by-step tutorial available to guide licensees through the process. If you do not have your username and password, or have any other questions regarding online renewal, please contact DJ Soltys at 919-875-3612, ext. 203.

You may obtain any of the following forms 24 hours a day, 7 days a week by visiting our website and clicking on the 'Forms' button on the left side of the screen.



Compliant Form

Complaint against licensed or unlicensed contractors

Change of Address or Status

1. Address Change: Licensee
2. Address Change: Sub-licensee
3. Trade Name Change (Licensee or firm name in which business is conducted)
4. Add Sub-licensee
5. Delete Sub-licensee

Renewal Forms (2015—can be used until 12/31/2015)

1. Reinstatement Form - 2015 - Previous Sub-licensees
2. Renewal form - 2015 without Sub-licensees
3. Renewal form - 2015 with Sublicensees
4. Renewal form -2015 and Previous Year(s) without Sub-Licensees
5. Renewal form - 2015 and Previous Year(s) with Sub-Licensees

Renewal Forms (2016)

1. Renewal form - 2016 without Sub-licensees
2. Renewal form - 2016 with Sublicensees
3. Renewal form -2016 and Previous Year(s) without Sub-Licensees
4. Renewal form - 2016 and Previous Year(s) with Sub-Licensees

New Applicant Forms

1. Plumbing, Heating, & Fuel Piping Contractor Examination Application
2. Restricted Limited Plumbing Contractor Application
- 3.. Plumbing, Heating, & Fuel Piping Technician Examination Application
4. Residential Fire Sprinkler Installation Contractor Examination Application
5. Fire Sprinkler Installation & Inspection Contractor Examination Application
6. Fire Sprinkler Inspection Technician Examination Application (no NICET)
7. Fire Sprinkler Inspection Technician Application (NICET)
8. Fire Sprinkler Maintenance Technician Application
9. Book Reference List for All Applicants
10. Request for Exam Review (for applicants who have failed a recent exam)

Order Forms

1. Books - Board's Laws & Rules and Business & Project Management for Contractors
2. Request for Copy (Reprint) of License
3. Request for Register of Licensees
4. Request for Verification of License

Disciplinary Actions

The Board is required by law to investigate every complaint received. If the findings of the investigation indicate that a violation of the laws and rules enforced by the Board have occurred by a licensed or unlicensed individual and/or firm, a number of disciplinary actions are available to the Board.

Recent actions are reflected in the three reports that follow:

- Letter of Caution Report
- Consent Agreement Report
- Field Resolution and Resolution Review Committee Report
- Attorney's Report

Letter of Caution Report

Upon completion of investigations, a Letter of Caution can be issued to a licensee where it is determined through an investigation that a violation has occurred by one of our licensees. The Letter of Caution is issued to address and affirm issues they should improve upon or be more mindful of for future jobs:

Name	City/Town	Date
Alley, Timothy L.	Beaufort	08/03/2015
Norris, Hearsey B.	Powells Point	08/18/2015
Strickland, Donald B.	Wilsons Mills	07/21/2015

Consent Agreement Report

A Consent Agreement is an affidavit taken from unlicensed individuals performing plumbing, heating and fire sprinkler work without a license. These individuals sign a Consent Agreement stating that they will not perform any work requiring a license until they are properly licensed to do so. If you see these individuals performing contracting activities in the field, please report them to this office.

Name	City/Town	Date	Name	City/Town	Date
Bonsall, Ronald	High Point, NC	08/26/2015	Shuler, Allen G.	Candler, NC	09/17/2015
Brafford, Jody	Goldston, NC	08/24/2015	Smart, David	Winston Salem, NC	08/26/2015
Carlson, Jerry	Bethania, NC	09/15/2015	Stewart III, Charles	Oxford, NC	08/31/2015
Chamblee, Curtis	Eure, NC	08/31/2015	Thibault, David P.	Iron Station, NC	09/24/2015
Fox, Larry D.	Sherrills Ford, NC	09/24/2015	Trivette, Rodger	Clemmons, NC	09/11/2015
Ontiveros, Valentin	Greenville, NC	09/21/2015	Williams, Timothy W.	Garner, NC	09/16/2015
Parks, Matthews R.	Asheville, NC	08/20/2015	Winchester, John E.	Bryson City, NC	09/10/2015
Price, Glenn	Goldsboro, NC	09/23/2015			

Resolution Review Committee Report

There is no report for this edition. The report will appear in the January, 2016 edition.

Attorney's Report

The Attorney's Report contains information pertaining to cases that have been adjudicated in a formal proceeding of the Board or in the courts of North Carolina. Disciplinary actions against licensed contractors are typically imposed during a Formal Hearing of the Board. Court action is necessary when unlicensed individuals are in violation of the Board's Laws and Rules or in circumstances where licensees are found to be in violation of any order(s) issued by the Board. This report begins on Page 9.

CARLTON, RICHARD L.
d/b/a RICK'S REPAIR
Whittier, NC

Heating contracting without a valid license. Judgment of permanent injunction filed 9/4/15 enjoining defendant from engaging in plumbing and heating contracting until properly licensed to do so.

COPLEY, KENNETH
d/b/a COMFORT ZONE
HEATING & AIR

Code violations, failure to obtain permits and inspections for furnace installation. Consent Order with Copley approved by the board 8/6/15 providing for 12 months supervised probation for Mr. Copley.

DOTSON, STEVEN

Improper conversion to tankless water heaters and other violations, failure to obtain permits and inspections. Formal Hearing July 14, 2015 resulting in Order revoking license.

DOUTHIT, BERNARD ISAAC

Heating contracting without a license in violation of a permanent injunction. Defendant found in contempt of court by Order entered 9/21/15 and sentenced to 4 days active jail time, \$575 restitution and 26 days suspended jail time.

ELHILUO, ZIAD

Graham, NC
 Heating contracting without a valid license. Judgment of Permanent Injunction filed 8/12/15 enjoining defendant from engaging in plumbing & heating contracting until properly licensed to do so.

GREENHILL, WALTER
Durham, NC

Allegations of heating contracting without a valid license in violation of Court Order. Defendant found in contempt of court by order entered 9/28/15 and sentenced to 4 days active jail time, \$1,200 restitution and 26 days suspended jail time.

HAMRICK, RONNIE
Shelby, NC

Heating contracting without a valid license. Judgment of permanent injunction filed 9/22/15 enjoining respondent from engaging in plumbing and heating contracting without a valid license.

HENDERSON, REGINALD
Ddb/a RJ Henderson Construction
Huntersville, NC

Heating contracting without a license. Judgment of permanent injunction filed 9/22/15 enjoining defendant from engaging in plumbing and heating contracting until properly licensed to do so.

HILL, ROBERT "BOBBY" EDWARD
d/b/a FOOTHILLS REFRIGERATION
Forest City, NC

Heating contracting without a license. Judgment of permanent injunction filed 8/7/15 enjoining defendant from engaging in plumbing and heating contracting until properly licensed to do so.

HOLDEN, HAL P.

Newton, NC
 Plumbing contracting without a valid license. Judgment of permanent injunction filed 9/2/15 enjoining defendant from engaging in plumbing and heating contracting until properly licensed to do so.

HOWELL, JONATHAN
d/b/a HOWELL MECHANICAL
Greensboro, NC

Heating contracting without a valid license. Judgment of Permanent Injunction filed 8/19/15 enjoining the Defendant from engaging in plumbing and heating contracting until properly licensed to do so.

LACEWELL, RODNEY D.

Riegelwood, NC
 Heating contracting without a valid license. Judgment of permanent injunction filed 8/7/15 enjoining defendant from engaging in plumbing and heating contracting until licensed to do so.

LAWING, BRANDT DALLAS

Referred for formal Hearing on license reinstatement request. Formal Hearing on July 14, 2015. Order in process requiring respondent to attend the Special Contractor and Special Mechanical Design courses prior to sitting for the exam. If he passes the exam and becomes a licensee, he will be placed on 2 years of supervised probation.

LOPEZ, EMILIO
Charlotte, NC

Plumbing contracting without a license. Judgment of permanent injunction filed 8/19/15 enjoining defendant from engaging in plumbing and heating contracting until licensed to do so.

MILLER, DOUGLAS RANDALL
MILLER HEATING & PLUMBING
Laurinburg, NC

Heating contracting without a license. Judgment of permanent injunction filed 9/11/15 enjoining defendant from engaging in plumbing and heating contracting until licensed to do so.

PACHECO, JOSE D. TORRES
Charlotte, NC

Plumbing contracting without a license. Judgment of permanent injunction filed 9/22/15 enjoining Defendant from engaging in plumbing and heating contracting until licensed to do so.

REYES, JOSE

Charlotte, NC
 Plumbing contracting without a license. Judgment of permanent injunction filed 8/15/15 enjoining Defendant from engaging in plumbing or heating contracting until licensed to do so.

ROBERSON, DERWIN

Hope Mills, NC
 Plumbing contracting without a valid license. Judgment of permanent injunction filed 9/22/15 enjoining defendant from heating and plumbing contracting until licensed to do so.

ROBERSON, WILLIAM T.

Falsely verified applicant's experience. Consent Order approved by the Board on 9/8/15 providing for suspension of license for 1 year beginning 9/8/15 followed by 3 years of supervised probation.

SIMERLY, LEROY TODD
Todd Simerly Construction
Taylorsville, NC

Plumbing contracting without a license. Judgment of permanent injunction filed 9/11/15 enjoining defendant from engaging in plumbing or heating contracting until licensed to do so.

TATUM, CRAIG

Allegations of improper installation of gas furnace resulting in a gas leak; failure to obtain permits and other code violations. Board Order dated 8/11/15 permanently revoked license effective 9/11/15. Notice of revocation was hand delivered to Respondent on 8/24/15.

WHITLEY, RONALD

ALL SEASONS HEATING AND AIR
 Referred for Formal Hearing based on allegations of poor workmanship and failure to obtain permits. Respondent surrendered license effective 9/7/15 by Consent Order approved by Board.



State Board of Examiners of Plumbing,
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1109 Dresser Ct., Raleigh, NC 27609
Phone: (919) 875-3612
Fax: (919) 875-3616

Address Change Form

Licensee's Full Name _____

License # _____ E-mail Address _____

Phone number () _____ Fax () _____

BUSINESS ADDRESS

Mailing

_____ Street or PO Box _____ City _____ NC _____ Zip Code

Physical

_____ Street _____ City _____ NC _____ Zip Code

HOME ADDRESS

Mailing

_____ Street or PO Box _____ City _____ NC _____ Zip Code

Physical

_____ Street _____ City _____ NC _____ Zip Code

Licensee's Signature _____ Date _____