IMPORTANT NOTICE: COVID-19 (Novel Coronavirus)

Effective Monday, March 16, 2020, the Board will be implementing a “no contact” visitor policy at the Raleigh office. All persons having business with the Board are requested to use the following resources instead of visiting the Board office.

Website: The website contains extensive information, forms and references, which are accessible by the menu buttons on the left side of the webpage.

E-mail: All staff members may be reached by email during normal business hours. Contact information is below:

Telephone: All staff members may be reached by telephone during normal business hours. Contact information is below:

US Mail: Clients are urged to send all documents via US Mail, rather than physically bringing them to the office.

Drop Box: For documents or items that must be delivered to the Board office, a drop box is available in the exterior lobby vestibule of the main entrance. A list of telephone numbers and extensions will also be posted if visitors need to speak to a staff member for assistance.

Executive Director: Dale Dawson 919-875-3612, ext. 224 (administrative matters)
Business & Technology Manager: Eric Hall 919-875-3612, ext. 230 (vendors, accounts, etc.)
Complaint Coordinator: Kerry Waldroup 919-875-3612, ext. 211 (complaints against contractors)
Exam Coordinator: Emily Rabon 919-875-3612, ext. 230 (exam applications)
Legal Coordinator: Sharon Pittman 919-875-3612, ext. 205 (disciplinary matters, public records requests, etc.)
Licensing Coordinator: DeJaya Soltys 919-875-3612, ext. 203 (activation, renewal, add/delete, name change, etc.)
Receptionist/Office Assistant: Marielle Warren 919-875-3612, ext. 0 (general information, probation reports, etc.)